

**OAK HILL MONTESSORI COMMUNITY SCHOOL  
BOARD OF DIRECTORS SPECIAL MEETING – VIRTUAL  
MONDAY, MARCH 28, 2022 – 7:00 P.M.**

**Board Members Present:** Lillyan Hoyos, Juli Rubin, Erin Doan (non-voting, ex-officio), Matt Howell, Jason Eggers, Anne Wussler, Mary Wilcox, Chris Kindler

**Board Members Absent:** Kim Vappie

**Other Attendees:** Joseph Sovine (TAG), Liv Christiansen

**Meeting called to order by Lillyan Hoyos, Board Chair, at 7:05 pm.**

**AGENDA**

**Public Comment Period:**

Liv expressed concerns over wastewater metric being used to influence masking policy. Attending to hear board’s discussion directly.

**Consent Agenda**

- Previous Meeting Minutes (February 7, 2022)
- Special Session Meeting Minutes (March 21, 2022)
- 2022-2023 School Calendar
- Drafted Policies from 2/27/22 Working Session:
  - Hiring Procedures, Mandatory Reporting, **Technology. Field Trips, Contracts, Handling of Funds, Service Animals, Distribution of Non-Curricular Materials**

**JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON MARCH 25, 2022. MATT SECONDED THE MOTION.**

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

- Juli asked about scope of cyberbullying policy. Lillyan will update to include staff and faculty in scope to reflect employee handbook language. Will pull this policy from vote in order to update and approve at a future meeting.

-Juli asked for clarification of field trip policy IV(a)(2). Lillyan will correct typo. Anne asked for clarification regarding payment for field trips. Board discussed requirements for what

can be fee-based. Board will remove policy from vote in order to revise and approve at a future meeting.

-Juli asked for clarification regarding the Handling of Funds policy (expense report). Lillyan provided clarification of the intent of the policy. Will pull this policy from the vote in order to revise and approve at a future meeting.

-Anne asked for clarification regarding the 2022-2023 calendar and the source for days off and staff development days. Erin clarified that it mostly comes from Mounds View district calendar, with exceptions related to lower house needs (as a day care provider).

-Chris asked for clarification regarding the Distribution of Non-Curricular Materials related to students. Will pull this policy from vote in order to get clarification and revise/approve at a future meeting.

- Consent Agenda packet was sent to members for review via email.

**JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON MARCH 25, 2022, AMMENDED TO REMOVE TECHNOLOGY. FIELD TRIPS, HANDLING OF FUNDS, AND DISTRIBUTION OF NON-CURRICULAR MATERIALS. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

**Financial Packet Review – Joseph Sovine (TAG)/Matt**

The Anton Group provided financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for February 2022.

Matt will follow up with Bank Cherokee to clarify process for tapping into line of credit.

**MATT MADE A MOTION TO APPROVE THE DECEMBER 2021 FINANCIAL PACKET SENT TO THE BOARD ON MARCH 25, 2022. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	

Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

**Executive Director Updates - Erin**

Updates on Minnesota Comprehensive Assessments (MCA) testing, hiring, MARS reporting, and masking policy sources on the website.

**Chair Updates - Lillyan**

Upcoming MDE deadlines. Charter School Day at the Capitol and All Staff Meeting recaps.

Wastewater metric – Jason walked through source data and board’s justification.

**Adjourn**

**Since there is no outstanding business Lillyan adjourned the meeting 9:03 p.m.**

***The next OHMCS Board Meeting is Monday, April 25, 2022 at 7:00 p.m.***

***Respectfully Submitted by Juli Rubin, OHMCS Board Secretary***