

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING – VIRTUAL
MONDAY, MAY 23, 2022 – 7:00 P.M.**

Board Members Present: Lillyan Hoyos, Juli Rubin, Erin Doan (non-voting, ex-officio), Matt Howell, Jason Eggers, Mary Wilcox, Kim Vappie, Anne Wussler

Board Members Absent: Chris Kindler,

Other Attendees: Brad Blue (MoChA), Joseph Sovine (TAG, Non-Board Member)

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:04 pm.

AGENDA

Public Comment Period:

No public comments were offered.

Consent Agenda

- Previous Meeting Minutes (April 25, 2022)
 - Policies:
 - 1.1 School Mission Statement
 - 2.1 Initial Board Expansion
 - 2.2 Board Elections
 - 2.6 Board Meetings
- Contracts: Speech Renewal

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON MAY 20, 2022. JASON SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler (Absent)		
Vappie	X	

- Consent Agenda packet was sent to members for review via email.

Juli asked about Speech contract language regarding authorization of expenses. Asked to remove last sentence of Article II, Section 1, paragraph 1, as it is not accurate. Board agreed it could be approved with removal of the last sentence.

Mary asked about 1.1 Mission and Vision statement. Brad offered feedback on requirements and intent of Mission & Vision statement. Board discussed process for future updates. Agreed updates should be revisited with community input. Board will approve as-is but will add to agenda items for fall meeting.

Mary asked for clarification regarding skillsets referenced for Founding Board vs. Ongoing Board. Lillyan clarified the intent is for section 2.2 as well but suggested removing 2.2 for today and update for a future board meeting once a more thorough job description is created for 2.2. Strike from consent agenda.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON MAY 20, 2022, AS AMMENDED TO STRIKE THE 2.2 BOARD ELECTIONS POLICY AND AMMEND THE SPEECH CONTRACT. JASON SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler (Absent)		
Vappie	X	

Financial Packet Review – Joseph Sovine (TAG)/Matt

The Anton Group emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for April 2022.

MATT MADE A MOTION TO APPROVE THE APRIL 2022 FINANCIAL PACKET SENT TO THE BOARD ON MAY 20, 2022. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler (Absent)		
Vappie	X	

Budget and Enrollment discussion:

Reviewed first draft of next year's (2022-2023) budget projections. Discussed projections based on additional student per classroom. Discussed trade-offs. Board requested additional projections for different enrollment numbers.

Executive Director Updates - Erin

Updates on COVID related activities. Seeing increases in cases, so flexibility in policy has been very helpful. Enrollment and waitlist updates. Staffing updates. Facilities updates.

Chair Updates - Lillyan

Discussion on Committees. The Board will create a Finance Committee. Juli asked how future membership will be managed. Lillyan will update language in Board Committees Policy for future Board vote.

LILLYAN MADE A MOTION TO APPROVE THE CREATION OF THE FINANCE COMMITTEE TO BE CHAIRED BY MATT HOWELL. ADDITIONAL COMMITTEE MEMBERS WILL INCLUDE ERIN DOAN AND MARY WILCOX. ANN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler (Absent)		
Vappie (Absent)		

Discussion on OHMCS and MOChA oversight and support cadence.
Discussion on board continuity and job descriptions.

LILLYAN MADE A MOTION TO APPROVE THE OHMCS BOARD OF DIRECTOR JOB DESCRIPTION, AS AMMENDED TO REMOVE LANGUAGE ALREADY COVERED IN 2.1 BOARD EXPANSION POLICY - DIVERSITY. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler (Absent)		
Vappie (Absent)		

Authorizer Comments

Feedback on board continuity.

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 9:42 p.m.

The next OHMCS Board Meeting is Monday, June 27, 2022* at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary

*Note: following the May 23, 2022 meeting, the June meeting was rescheduled to June 20, 2022 to accommodate ED schedule.