

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING – VIRTUAL
MONDAY, JUNE 20, 2022 – 7:00 P.M.**

Board Members Present: Lillyan Hoyos, Juli Rubin, Erin Doan (non-voting, ex-officio), Matt Howell, Mary Wilcox, Anne Wussler, Chris Kindler

Board Members Absent: Kim Vappie, Jason Eggers

Other Attendees: Joseph Sovine (TAG), April Chu (future OHMCS parent), Brett Marquard (OHMCS parent)

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:04 pm.

AGENDA

Public Comment Period:

April Chu – presented concerns related to mask policy for children in the lower house. Had questions related to how the policy will be modified in the coming year.

Consent Agenda

- Previous Meeting Minutes (May 23, 2022)
 - Insurance Policies (renewals):
 - Multi-Line Policy
 - Umbrella Policy
 - Premium Comparison
 - Auto Rate Worksheet

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON JUNE 17, 2022. MATT SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie (Absent)		

- Consent Agenda packet was sent to members for review via email.

Juli noted the header of the May 23rd minutes inadvertently stated “special” meeting. This was a copy/paste error. Proposed approving minutes with correction made.

Anne asked about next session date. Lillyan clarified that we had changed the next meeting to accommodate ED schedule. Juli will add note of change in date.

Mary asked for clarification if the Auto policy covers those who are driving and the bus. Erin confirmed it covers both.

LILLYAN MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON JUNE 17, 2022, AS AMMENDED TO CORRECT THE MEETING HEADER TO REMOVE “SPECIAL” AND ADD NOTE REGARDING CHANGE IN MEETING DATE. ANNE SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Transportation Policy – Lillyan

Reviewed draft policy sent to board on June 17, 2022.

Discussed details of walk zone language. Confirmed Transportation Supervisor. Will add table of busing costs (visual of paragraph).

LILLYAN MADE A MOTION TO APPROVE THE TRANSPORTATION POLICY EMAILED TO THE BOARD ON JUNE 17, 2022, AS AMMENDED TO ADD THE TABLE OF BUSSING COSTS. ANNE SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Executive Director Updates – Erin

Updates on staffing. Summer camp going well. Facilities updates. Upstairs kitchen rebuild updates. Landscaping update on regrading activity. Lining up maintenance projects for the summer.

Financial Packet Review – Joseph Sovine (TAG)/Matt

The Anton Group emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for May 2022.

MATT MADE A MOTION TO APPROVE THE MAY 2022 FINANCIAL PACKET SENT TO THE BOARD ON JUNE 17, 2022. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Enrollment discussion:

Erin and Anne presented feedback from OHMCS teachers and staff. Juli raised questions regarding backfill and waitlist practices. Juli requested the waitlist practices be put into the school's enrollment policy.

MATT MADE A MOTION TO APPROVE AN ENROLLMENT CHANGE FOR THE 2022-2023 SCHOOL YEAR AUTHORIZING 28 STUDENTS PER LE AND UE CLASSROOM (TOTAL INCREASE OF 4). MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin		X
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler (Absent)		
Vappie	X	

Compensation discussion:

Table discussion until next meeting.

Budget discussion:

Reviewed proposed budget with the increased enrollment numbers.

MATT MADE A MOTION TO APPROVE THE 2022-2023 SCHOOL YEAR BUDGET AT 156 ADM SENT TO THE BOARD ON JUNE 17, 2022. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin		X

Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Chair Updates – Lillyan

Summary of meeting with MOChA.

Anne asked about follow-on activity regarding board recruitment. Lillyan discussed plans for additional committees in the coming months.

LILLYAN MADE A MOTION TO APPROVE THE FIRST TWO MEETINGS OF THE 2022-2023 SCHOOL YEAR TO BE HELD ON JULY 25TH AND AUGUST 29TH. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Authorizer Comments

Authorizer did not attend.

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 9:09 p.m.

The next OHMCS Board Meeting is Monday, July 25, 2022 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary