

**OAK HILL MONTESSORI COMMUNITY SCHOOL  
BOARD OF DIRECTORS MEETING – VIRTUAL  
MONDAY, SEPTEMBER 26, 2022 – 7:00 P.M.**

**Board Members Present:** Lillyan Hoyos, Juli Rubin, Erin Doan (non-voting, ex-officio), Matt Howell, Mary Wilcox, Anne Wussler, Kim Vappie, Chris Kindler, Jason Eggers (joined at 7:22pm)

**Board Members Absent:**

**Other Attendees:** Joseph Sovine (EdFIN), Brad Blue, (MOChA)

**Meeting called to order by Lillyan Hoyos, Board Chair, at 7:07 pm.**

**AGENDA**

**Public Comment Period:**

No public comments were offered.

**Consent Agenda**

- Previous Meeting Minutes (August 29, 2022)
- Executive Director Agreement Addendum

**JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON SEPTEMBER 23, 2022. MATT SECONDED THE MOTION.**

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	

- Consent Agenda packet was sent to members for review via email.

Kim asked for clarification regarding the ED Agreement Addendum. Lillyan provided background on feedback from MOChA regard standard language for ED Agreement.

**JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON SEPTEMBER 23, 2022. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	

Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	

**Financial Packet Review –Matt**

The Anton Group emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for August 2022.

Reminder that audit is coming up.

**MATT MADE A MOTION TO APPROVE THE AUGUST 2022 FINANCIAL PACKET SENT TO THE BOARD ON SEPTEMBER 23, 2022. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Nay	Abstain
Hoyos	X		
Wussler	X		
Rubin	X		
Howell	X		
Eggers			X
Wilcox	X		
Kindler	X		
Vappie	X		

Update on TAG name update to EdFIN.

Update on Even Pay process and payroll challenges. EdFIN will process payroll moving forward.

**Executive Director Updates – Erin**

Back to school updates. Enrollment looking strong. MARS report ran smoothly! Staffing updates. Statewide Report Card will be published soon. Teacher licensure committee being finalized. Upcoming events for parents. Shoreview Human Rights Commission project.

**Chair Updates – Lillyan**

Lease Aid was approved.

Board Officers Annual Vote requirement.

**LILLYAN MADE A MOTION TO ELECT LILLYAN HOYOS FOR CHAIR, MATT HOWELL FOR TREASURER, AND JULI RUBIN FOR SECRETARY FOR THE 2022-2023 SCHOOL YEAR. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	

Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

Discussion regarding board meeting format. We are waiting for additional feedback from MACS and MN Dept. of Administration to understand if meetings can continue to be virtual. Working session for AMI certification scheduled for Sunday, October 2<sup>nd</sup> at 12:00pm.

**Authorizer Comments**

Brad reiterated continued support as we head into year 2. Reminder to continue COVID precautions. Authorizer audit coming up.

**Adjourn**

**Since there is no outstanding business Lillyan adjourned the meeting 8:14 p.m.**

***The next OHMCS Board Meeting is Monday, October 24, 2022 at 7:00 p.m.***

***Respectfully Submitted by Juli Rubin, OHMCS Board Secretary***