

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING – VIRTUAL
MONDAY, NOVEMBER 21, 2022 – 7:00 P.M.**

Board Members Present: Lillyan Hoyos, Juli Rubin, Erin Doan (non-voting, ex-officio), Matt Howell, Mary Wilcox, Anne Wussler, Kim Vappie (left at 7:30pm), Chris Kindler, Jason Eggers

Board Members Absent:

Other Attendees: Brad Blue, (MOChA), Jenny Pine (Krause Anderson)

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:03 pm.

AGENDA

Public Comment Period:

Scheduled presenter did not attend. No public comments.

Consent Agenda

- Previous Meeting Minutes (October 24, 2022)

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON NOVEMBER 18, 2022. MATT SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

- Consent Agenda packet was sent to members for review via email.

LILLYAN MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON NOVEMBER 18, 2022. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	

Wilcox	X	
Kindler	X	
Vappie	X	

Benefits Proposal – Jenny Pine (Krause Anderson)

Walked through employee benefits options and recommendations.

LILLYAN MADE A MOTION TO APPROVE THE EMPLOYEE BENEFITS PROPOSAL PRESENTED TO THE BOARD BY JENNY PINE (RENEWAL of HEALTH PARTNERS) ON NOVEMBER 21, 2022. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

LILLYAN MADE A MOTION TO APPROVE THE EMPLOYEE MEDICAL BENEFITS PROPOSAL PRESENTED TO THE BOARD BY JENNY PINE (ADDING ALTERNATE 2, HEALTH PARTNERS HSA) ON NOVEMBER 21, 2022. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

LILLYAN MADE A MOTION TO APPROVE THE EMPLOYEE DENTAL BENEFITS PROPOSAL PRESENTED TO THE BOARD BY JENNY PINE (CHANGING TO DELTA DENTAL) ON NOVEMBER 21, 2022. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

LILLYAN MADE A MOTION TO APPROVE THE EMPLOYEE DENTAL BENEFITS PROPOSAL PRESENTED TO THE BOARD BY JENNY PINE (ADD VOLUNTARY VISION PLAN) ON NOVEMBER 21, 2022. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Financial Packet Review –Matt

The Anton Group emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for October 2022.

Erin will follow up with EdFin regarding ADM.

MATT MADE A MOTION TO APPROVE THE SEPTEMBER 2022 FINANCIAL PACKET SENT TO THE BOARD ON NOVEMBER 18, 2022. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Executive Director Updates – Erin

Updates on travel coverage. We will begin looking at pulling funds from the Founder’s Fund to cover travel in the future. Facility updates – all projects started in June are finished. Tuition Assistance has used SSA platform historically, but we will be transition to FACTS (used for our other billing). Consultations with AMI in the spring are scheduled.

Open Enrollment period – proposing January 2, 2023 – January 22nd, 2023.

LILLYAN MADE A MOTION TO APPROVE THE OPEN ENROLLMENT PERIOD FOR THE 2023-2024 SCHOOL YEAR (JANUARY 2, 2023 – JANUARY 22, 2023) PRESENTED TO THE BOARD ON NOVEMBER 18, 2022. ANNE SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Enrollment Capacity – Erin walked through capacities by grade levels. Requested an increase in JH size by 10 students. Facilities Committee will begin planning for space adjustments to accommodate the increase in size.

LILLYAN MADE A MOTION TO APPROVE THE GRADE LEVEL CAPACITIES WITH AN INCREASE OF 10 STUDENTS IN THE JUNIOR HIGH PRESENTED TO THE BOARD ON NOVEMBER 18, 2022. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Chair Updates – Lillyan

Reminder that the audit is underway. Reminder to sign annual COI form. Reminder that December meeting was moved to 21st in order to review audit report and approve by end of year. Working session for school policies will be scheduled in January. Virtual meetings will continue until we hear from MN Dept. of Administration.

Authorizer Comments

Reviewed schedule of Authorizer activities coming up. Please continue course.

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 8:30 p.m.

***The next OHMCS Board Meeting is Wednesday, December 21, 2022 at 7:00 p.m.
Respectfully Submitted by Juli Rubin, OHMCS Board Secretary***