



Oak Hill Montessori Community School is seeking an exceptional leader to serve as

EXECUTIVE DIRECTOR

Application Deadline

To be considered for this position, an applicant's completed file must be received prior to 11:59 p.m. on March 13, 2023.

Proposed Search Timeline

Announce Vacancy	1/24/23
Application Deadline	3/13/23
Applicant Screening	As Received
First Round Interviews	1/31/23 – 3/23/23
Second Round Interviews	2/28/23 – 3/31/23
Third Round Interviews	4/10/23
Final Interviews	4/12 – 4/14
Approve Contract	5/1/23
Executive Director Begins	7/1/23

Deadline and Selection

Persons interested in applying should send an email to mwilcox@ohmcs.org with the following application material attached:

- Cover Letter
- Resume
- Copy of Valid MN Teacher License
- Unofficial Transcripts
- Three Letters of Reference

Final candidates will be invited to interview, with the OHMCS Board of Directors and OHMCS staff members.

Applicants are requested not to contact governing board members.

OHMCS is an equal opportunity employer.

A team from Kraus Anderson Insurance has been selected to assist OHMCS in securing and screening applicants. The search team will be led by Salina Dietrich.