

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING - VIRTUAL
MONDAY, JANUARY 23, 2023 - 7:00 P.M.**

Board Members Present: Lillyan Hoyos, Juli Rubin, Erin Doan (non-voting, ex-officio), Matt Howell, Anne Wussler, Jason Eggers, Chris Kindler, Mary Wilcox

Board Members Absent: Kim Vappie

Other Attendees: Brad Blue (MOChA), Joseph Sovine (EdFin)

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:03 pm.

AGENDA

Public Comment Period:

No public comments.

Consent Agenda

- Previous Meeting Minutes (December 21, 2022)

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON JANUARY 20, 2023. MARY SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

- Consent Agenda packet was sent to members for review via email.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON JANUARY 20, 2023. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

2024 Staff Increase/Tuition/Summer Camp Decisions Postponed.

Financial Packet Review –Matt

EdFin emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for December 2022.

Chris asked for clarification on separation of line-item for Founders’ Fund vs. Fundraising line. Joseph clarified difference.

MATT MADE A MOTION TO ACCEPT THE DECEMBER 2022 FINANCIAL PACKET SENT TO THE BOARD ON JANUARY 20, 2023. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Discussion on 2023 Budget Update on year-end financial targets.

MATT MADE A MOTION TO DIRECT THE EXECUTIVE DIRECTOR TO PRESENT A PLAN TO REDUCE EXPENSES FOR THE CURRENT SCHOOL YEAR BY \$20K - \$25K FOR REVIEW AND APPROVAL DURING THE FEBRUARY BOARD MEETING. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Executive Director Updates – Erin

Back to school has been going well. Reviewed MACS communication regarding security funding. Open House went well. Open enrollment has closed with 204 applications. Upcoming campus events.

LILLYAN MADE A MOTION TO APPROVE THE 2023-2024 SCHOOL YEAR NO-SCHOOL DAY CALENDAR SENT TO THE BOARD ON JANUARY 20, 2023 WITH AN AMENDMENT

TO CORRECT THE STAFF DAYS COUNT TO 186. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Chair Updates – Lillyan

Update on Facilities Committee.

LILLYAN MADE A MOTION TO APPROVE JULI RUBIN AS CHAIR OF FACILITIES COMMITTEE. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Erin Doan has submitted her resignation as Executive Director. Mary is taking lead on ED search process and with Lillyan will form the Search Committee. Kraus-Anderson will help with screening process. They will review applications.

LILLYAN MADE A MOTION TO ACCEPT THE RESIGNATION OF ERIN DOAN AS ITS EXECUTIVE DIRECTOR. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

LILLYAN MADE A MOTION TO APPROVE THE JOB POSTING FOR EXECUTIVE DIRECTOR. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Authorizer Comments

Revisit Fund Balance realistic expectations. Recommends forming HR Committee. Suggests reprioritizing ED evaluation. Suggests evaluating satisfaction of families via survey, but not highest priority.

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 8:34 p.m.

The next OHMCS Board Meeting is Monday, January 30, 2023 at 7:00 p.m. This will be a Special Session to approve 2024 Staff Increase/Tuition/Summer Camp.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary