



Guide (Comm Arts/Lit) - Adolescent Community

Job Title: Guide - Adolescent Community

Reports To: Executive Director

Oak Hill Montessori Community School is seeking a licensed Communication Arts and Literature teacher to join the dedicated faculty of our Montessori Adolescent Program. OHMCS is seeking someone with a passion for language arts and interdisciplinary teaching who is excited to deepen our adolescents' experiences, and who possesses the skills and abilities necessary to implement our school's Mission.

Mission

Preparing every student for tomorrow by nurturing the love of learning today.

Vision

Creating a space for students, families, and community members to thrive as they collaborate to learn, to celebrate, and to serve one another.

Core Values

Independent thinking and self-reliance through purposeful work

Inclusivity in our community and a sense of belonging for all

Compassion for others and the environment around us

A vision for peace through social change

About Oak Hill Montessori Community School: OHMCS opened as a new Charter School in the Fall of 2021, offering authentic Montessori education to children 16 months to 8th Grade. OHMCS is proud to provide a different point-of-view in education; driven by the motivation of students. We present challenging academics while valuing social and emotional skills. Located in Shoreview, MN, OHMCS offers authentic Montessori education through the Junior High level.

Visit ohmcs.org for more information.

General Summary of Position: This is a part-time, salaried, exempt position, with typical on-site hours of 8:15 am - 12:15 pm, M-F, throughout the 10 month school year. The guide's responsibilities will include but are not limited to the following:

- Help to prepare and maintain the Montessori Adolescent environments, 36 young adolescents, aged 11 - 14.
- In close collaboration with our experienced faculty, implement and refine the curriculum, and travel opportunities in a way that is consistent with Montessori theory, as promulgated by AMI.



- Utilize observation, reflection and refinement of work to best support the adolescent's independent activity through preparing developmentally appropriate and engaging activities
- Partner with students, teachers and parents to nurture and assess student development in all areas (social, emotional, cognitive, physical & moral) through in person check-ins, conferences and written reports
- Model integrity, curiosity, and respect
- Attend staff meetings and trainings, as required
- Help to craft and participate in parent education events

Desired Qualifications:

- Have Montessori Adolescent training and 2+ years teaching experience at the Montessori Upper Elementary or Adolescent level
- Thrive as a member of a deeply collaborative team and a dedicated whole school staff serving students who are 16 months - 14 years old
- Personal passion for guiding adolescent students
- Have a caring disposition and respect for the developmental needs of young adolescents and their parents
- Have classroom/group management skills that promote an engaging learning environment for all
- Supports students' successful academic and social development
- Bachelor's degree with English or education specialization
- Excellent communication skills
- Interest in experiential learning and flexibility to participate in educational travel
- AMI "Orientation to Adolescent Studies" certification or interest in completing certification
- Valid MN Driver's license

Salary & Benefits: Commensurate with other charter schools of similar scope and size, and with the experience and qualifications of the candidate selected for the position.



How to Apply: Persons interested in applying should send an email to admin@ohmcs.org with the following application materials attached:

- Cover Letter
- Resume
- Copy of Valid Teaching License
- Completed Application (downloaded from ohmcs.org)
- Unofficial Transcripts

Final candidates will be invited to interview, either in person or virtually, with the OHMCS Executive Director.

Final appointment to this position will be contingent upon completion of a criminal background check.

Application Deadline: Applications will be reviewed on a rolling basis upon receipt; all positions will remain posted until filled.

Oak Hill Montessori Community School (OHMCS) is an equal opportunity organization committed to diversity and equity. As such, OHMCS believes that each individual is entitled to equal opportunity without regard to sex, color, race, ancestry, religion, national origin, sexual orientation, gender identity, age, physical disability, marital status, veteran status, or any other characteristic protected under federal or state anti-discrimination laws. OHMCS's equal employment opportunity practices extend to recruitment, hiring, selection, compensation, benefits, transfer, promotion, training, discipline and all other terms, conditions, and privileges of employment.