

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING – VIRTUAL
Monday, April 24, 2023 – 7:00 P.M.**

Board Members Present: Lillyan Hoyos, Juli Rubin, Matt Howell, Anne Wussler, Jason Eggers, Chris Kindler, Mary Wilcox, Erin Doan (non-voting, ex-officio), Kim Vappie

Board Members Absent:

Other Attendees: Brad Blue (MOChA), Joseph Sovine (EdFin),

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:03 pm.

AGENDA

Public Comment Period:

No public comments.

Consent Agenda

- Previous Meeting Minutes (March 27, 2023)
- Annual update to New Hire Compensation Schedule

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON APRIL 21, 2023. MARY SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

- Consent Agenda packet was sent to members for review via email.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON APRIL 21, 2023. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	

Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

Financial Packet Review –Matt

Matt walked through EdFin contract renewal assumptions. Discussed additional vendor and available options. Concluded on maintaining EdFin. Did not require Board approval, but wanted to share as an FYI.

EdFin emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for March 2023. Erin highlighted that we did just receive an additional 2 small grants (pre-school and COVID) that will show in this year and next year’s budget.

MATT MADE A MOTION TO ACCEPT THE MARCH 2023 FINANCIAL PACKET SENT TO THE BOARD ON APRIL 21, 2023. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

Executive Director Updates

AMI consultations completed for elementary and children’s house. Still have toddlers left. Results were as expected. We will need to have further discussions on associated status for primary.

Anne discussed 3-hour uninterrupted work cycle in mornings. It is currently cut short due to arrival times due to bus scheduling. Some is also due to food service. We will be looking to see if there are ways to adjust the schedule to protect the 3-hour cycle.

Completed MCAs. Results will be available in August.

Facilities

Juli presented draft Charter/Purpose statement for Facilities Committee. Reviewed activities for JH expansion and next steps. Indicated that the final draft plans and SoW will require Board and HRP approval.

Chair Updates – Lillyan

No new updates.

Executive Director Search Updates – Lillyan and Mary

Discussed final candidate presented to the Board.

MARY MADE A MOTION TO APPROVE PRESENTING AN EMPLOYMENT OFFER OF EXECUTIVE DIRECTOR TO THE CANDIDATE WITH THE BENEFITS SUMMARY PRESENTED TO THE BOARD ON APRIL 24, 2023. THE BOARD IS CHARGING THE EXECUTIVE DIRECTOR SEARCH COMMITTEE WITH NEGOTIATING THE TERMS OF THE EMPLOYMENT AGREEMENT WITH FINAL BOARD APPROVAL OF THE EMPLOYMENT AGREEMENT. ANNE SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

Authorizer Comments

Dave Peterson (MOChA) coordinate site visit. Dave Conrad is available for guidance and support.

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 9:07 p.m.

The next OHMCS Board Meeting is Monday, May 22, 2023 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary