

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING – VIRTUAL
Monday, May 22, 2023 – 7:00 P.M.**

Board Members Present: Lillyan Hoyos, Juli Rubin, Matt Howell, Jason Eggers, Chris Kindler, Mary Wilcox, Erin Doan (non-voting, ex-officio), Kim Vappie (joined at 7:33)

Board Members Absent: Anne Wussler

Other Attendees: Brad Blue (MOChA), Joseph Sovine (EdFin) (joined at 7:11pm), Heidi James (OHMCS Teacher), Dave Anderson (OHMCS former parent)

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:04 pm.

AGENDA

Public Comment Period:

No public comments.

Consent Agenda

- Previous Meeting Minutes (April 24, 2023, May 1, 2023 Special Session)
- Contract Renewals:
 - Integrative Therapies '23-'25
 - Spade Landscaping Summer Grounds Care
 - Associated Speech
 - CKC Foods

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON MAY 19, 2023. MARY SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler (Absent)		
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

- Consent Agenda packet was sent to members for review via email.

Lillyan mentioned Speech therapy contract did not contain a venue for disputes. The contract will be approved with the modification to add the venue of dispute.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON MAY 19, 2023 WITH A MODIFICATION TO CLARIFY THE VENUE OF DISPUTE IN THE SPEECH CONTRACT. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler (Absent)		
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Financial Packet Review –Matt

Matt walked through summary of budget assumptions.

EdFin emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for March 2023.

MATT MADE A MOTION TO ACCEPT THE APRIL 2023 FINANCIAL PACKET SENT TO THE BOARD ON MAY 19, 2023. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler (Absent)		
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie (Absent)		

Development Director Updates – Chris Kindler

Presented update on recent fundraising activities. Surpassed goal.

Executive Director Updates

USDA audit recommendation was to look into computer-based counting. We will be investing in software for ordering and tracking lunch orders. Reviewed AMI consultation results again. MN Office of Charter Authorizing (MOChA) visit went well. MOChA recommended creating a parent survey to obtain feedback.

Facilities

Juli presented activities and draft plans for JH expansion and next steps. Reiterated that the final draft plans and SoW will require Board and HRP approval.

Chair Updates – Lillyan

Vote on new founding board members.

LILLYAN MADE A MOTION TO APPROVE THE ADDITION OF HEIDI JAMES AND DAVE ANDERSON AS FOUNDING BOARD MEMBERS. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler (absent)	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

The new members’ terms begin immediately (May 22, 2023).

Interactive meeting requirements. Next board meeting will need to be held in-person at the school. Lillyan will get clarification from Craig Keppler regarding limitations.

Reminder that Shirley Volk will be the new Executive Director and will be onboarding her in the upcoming months. We will be having an Erin recognition event.

Authorizer Comments

MOChA is tracking the meeting statute as well. Congratulations on new board members. Confirmed MDE is applying for CSP federal program again. Reminder about parent survey. Next year will have two site visits (fall – light visit, spring – more detailed).

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 8:40 p.m.

The next OHMCS Board Meeting is Monday, June 26, 2023 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary