

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING
Monday, June 26, 2023 – 7:00 P.M.
Held in OHMCS Junior High Room**

Board Members Present: Lillyan Hoyos, Juli Rubin, Matt Howell, Anne Wussler (online), Jason Eggers, Mary Wilcox (online), Kim Vappie, Heidi James, Chris Kindler (online), Erin Doan (non-voting, ex-officio, joined at 7:55pm)

Board Members Absent: Dave Anderson

Other Attendees: Marisa Mertens (JH teacher), Brad Blue (MOChA)

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:12 pm.

AGENDA

Public Comment Period:

No public comments.

Consent Agenda

- Previous Meeting Minutes (May 22, 2023)

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON JUNE 23, 2023. KIM SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

- Consent Agenda packet was sent to members for review via email.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON JUNE 23, 2023 WITH CORRECTIONS TO REFLECT ANNE AS ABSENT, CONFIRM NEW MEMBERS START DATES, AND REMOVE HIGHLIGHTING. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	

Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

Financial Packet Review –Matt

EdFin emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for May 2023.

MATT MADE A MOTION TO ACCEPT THE MAY 2023 FINANCIAL PACKET SENT TO THE BOARD ON JUNE 23, 2023. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

MATT MADE A MOTION TO APPROVE THE 2023-2024 BUDGET SENT TO THE BOARD ON JUNE 23, 2023. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

MATT MADE A MOTION TO APPROVE THE JUNIOR HIGH ENROLLMENT AT 34 STUDENTS AS PRESENTED TO THE BOARD ON JUNE 26, 2023. JASON SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	

Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

MATT MADE A MOTION TO APPROVE THE 2023-2024 LEASE AGREEMENT SCHEDULE FOR \$235,327 AS PRESENTED TO THE BOARD ON JUNE 26, 2023. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

MATT MADE A MOTION TO APPROVE THE ALLOTMENT OF \$20,000 OF THE FOUNDERS' FUND PRESENTED TO THE BOARD ON JUNE 26, 2023. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

Executive Director Updates - Erin

Erin walked through the early entrance and grade acceleration policy. This is based on current practice, just documented now.

LILLYAN MADE A MOTION TO APPROVE THE EARLY ENTRANCE AND GRADE ACCELERATION POLICY SENT TO THE BOARD ON JUNE 23, 2023 WITH THE CORRECTION OF THE BULLET INDENTATION AND CORRECTION OF THE SCHOOL

NAME ON PAGE 2. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

Erin provided updates on summer camp enrollment, facilities improvements, CSP funded replacements (laundry), security updates, sound system installation. Also walked through leadership transition process. Reviewed new unemployment insurance benefits for hourly employees during the summer.

Facilities

Juli presented activities and proposed plans for JH expansion and next steps. Plans were also sent to HRP for approval. Two vendors provided quotes this afternoon, so vendor vote will be moved to a special session in order to provide more time to review details.

JULI MADE A MOTION TO APPROVE THE PROPOSED JUNIOR HIGH PERMIT PLANS SENT TO THE BOARD ON JUNE 23, 2023. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

Chair Updates - Lillyan

Lillyan summarized Meeting By Interactive Technology requirements.

LILLYAN MADE A MOTION TO APPROVE THE 2023-2024 BOARD MEETING CALENDAR SENT TO THE BOARD ON JUNE 23, 2023 WITH MODIFICATION OF THE SEPTEMBER (TO 9/18/23), MARCH (TO 3/18/23), APRIL (TO 4/30/23), AND JUNE

(TO 6/18/23) MEETINGS. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

LILLYAN MADE A MOTION FOR OHMCS BOARD TO APPROVE LILLYAN HOYOS AS CHAIR, MATT HOWELL AS TREASURER, AND JULI RUBIN AS SECRETARY OF THE OHMCS BOARD FOR THE 2023-2024 SCHOOL YEAR. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

LILLYAN MADE A MOTION TO APPROVE INCOMING EXECUTIVE DIRECTOR, SHIRLEY VOLK, TO ACT AS THE IDENTIFIED OFFICIAL WITH AUTHORITY FOR OAK HILL MONETESSOR COMMUNITY SCHOOL. HEIDI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
Heidi	X	
Dave (Absent)		

Authorizer Comments

Advisable to have staggered terms, and recommends having at least a 1 year, preferably 2-year, term on the elected board. Dave Peterson (MOChA) will be reaching out to set a light-touch visit in July.

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 9:18 p.m.

The next OHMCS Board Meeting is Monday, July 24, 2023 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary