

**OAK HILL MONTESSORI COMMUNITY SCHOOL
FACILITIES COMMITTEE MEETING – VIRTUAL
Tuesday, April 11, 2023 – 7:00 P.M.**

Committee Members Present: Juli Rubin, Erin Doan, Sam Baker, Kate McWilliams
Members Absent:
Other Attendees:
Meeting called to order by Juli Rubin, Committee Chair, at 7:01 pm.

AGENDA

Draft Facilities Committee Charter - Juli

Juli presented draft to committee. No concerns raised.

MN Statutes - Juli

Provided overview of governing statutes.

- Pre-read packet was sent to members for review via email.

Junior High Capacity Expansion - Juli

Walked through initial feedback and needs assessment.

ED: concerns about finding a contractor in a short amount of time. The hiring and signing of contracts needs to go through HRP. Any contracts through OHMCS would need to follow state procurement process.

Discussion on budget and funding.

Recommendation to begin discussions with architect as soon as possible and set rough price tags for different options.

Juli will schedule on-site visit with architect.

Landscaping and Tree Removal - Erin

Received bid from arborist regarding tree removal. Some trees need to come out. There is a safety grant we will be applying for. Erin is budgeting for tree maintenance.

Next steps: have members from HRP do a walk through to identify overall maintenance needs. Need to have discussion regarding HRP having an onsite facilities manager. Juli will take action item to schedule meetings with HRP and OHMCS Board EC.

Additional Discussion

Kate: Sound abatement. Can we hang panels in activity room and commons area? Kate will take action item to collect information and bring proposal to next meeting.

Recommendations to the Board – Juli

Will hold until action items completed. Will draft proposals prior to board meeting.

Adjourn

Since there is no outstanding business Juli Rubin adjourned the meeting 8:58 p.m.

The next OHMCS Board Meeting is Monday, May 15, 2023 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary and Facilities Chair