

**OAK HILL MONTESSORI COMMUNITY SCHOOL
FACILITIES COMMITTEE MEETING –
CONVENED IN OHMCS JUNIOR HIGH CLASSROOM
Tuesday, October 17, 2023 – 7:00 P.M.**

Committee Members Present: Juli Rubin, Kate McWilliams, Rachelle Foster, Sam Baker

Members Absent:

Other Attendees: Shirley Volk

Meeting called to order by Juli Rubin, Committee Chair, at 7:01pm.

AGENDA

Public Comments

No public comments.

Reminder: public comments should be submitted 24 hours prior to agenda publication.

Landscaping, Maintenance, and Repairs - Juli

Reviewed list of maintenance needs. Focused on roof, teachers' breakroom closet, lighting/ballast replacement, exterior paint, and chimney.

Discussed need to provide annual schedule of maintenance and repairs to board soon.

Discussed action items for white house.

Provided status update on HRP repairs.

Rachelle has started annual maintenance/service plan.

Parking Lot - Rachelle

Rachelle provided overview of last week's parking lot training and feedback received.

Had relatively positive feedback with constructive feedback. We will put reminders in this week's newsletter. Will reiterate that they should not line up before 3:40pm. If they arrive before that, they will be required to park in the parking lot.

Recommendations to the Board - Juli

No recommendations at this time.

Adjourn

Since there is no outstanding business Juli Rubin adjourned the meeting 8:00 p.m.

The next OHMCS Facilities Meeting is Monday, November 20, 2023 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary and Facilities Chair