

**OAK HILL MONTESSORI COMMUNITY SCHOOL
FACILITIES COMMITTEE MEETING –
CONVENED IN OHMCS AVANCEMENT OFFICE
Tuesday, September 12, 2023 – 7:00 P.M.**

Committee Members Present: Juli Rubin, Kate McWilliams, Rachelle Foster

Members Absent: Sam Baker

Other Attendees:

Meeting called to order by Juli Rubin, Committee Chair, at 7:02pm.

AGENDA

Junior High Capacity Expansion - Juli

Discussed ribbon cutting celebration event for parent back to school night.

Kate will reach out to volunteers.

Shelving rest of lockers will be arriving around MEA week.

Landscaping, Maintenance, and Repairs - Juli

Reviewed Landscaping/Garden notes from Sarah R. She offered to help with creating an inventory/blue print of landscaping and garden plans for pollinator garden. We will need help with other areas of the campus. Discussed trying to have an initial draft in November timeframe to facilitate long term planning.

Discussed need to prioritize replacing lights and ballasts throughout the school. We are scheduling an audit of the building to see what needs replacement, and getting a quote. We will also investigate funding options.

Discussed action items for white house.

Reviewed master Fix-It list. We will begin prioritizing needs and work with HRP for implementing.

Parking Lot – Kate

Kate presented suggestions for improving parking lot traffic congestion during drop-off/pick-up. We will start with additional communications/reminders to the school community. If that doesn't help, we will schedule week of volunteers directing traffic. In parallel, we'll look at long term solutions to align with Board's long term strat plan. Will try to have recommendations for November Board meeting.

Recommendations to the Board – Juli

No recommendations at this time.

Adjourn

Since there is no outstanding business Juli Rubin adjourned the meeting 8:23 p.m.

The next OHMCS Board Meeting is Tuesday, October 17, 2023 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary and Facilities Chair