

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING
Monday, December 11, 2023 – 7:00 P.M.
Held in OHMCS Junior High Room**

Board Members Present: Lillyan Hoyos, Juli Rubin (virtual), Matt Howell, Mary Wilcox, Shirley Volk (non-voting, ex-officio), Dave Anderson (virtual), Kim Vappie, Anne Wussler (virtual), Chris Kindler (virtual and then arrived at 7:13pm)

Board Members Absent: Heidi James, Jason Eggers

Other Attendees: Molly Petracca (OHMCS teacher), Joseph Sovine (EdFin), Aaron Nielsen (MMKR), and Dave Conrad (MOChA)

Meeting called to order by Lillyan Hoyos, Board Chair, at 7:04 pm.

AGENDA

Public Comment Period:

No public comments.

Consent Agenda

- Previous Meeting Minutes
 - 11/27/2023 Minutes

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON DECEMBER 8, 2023. KIM SECONDED THE MOTION.

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

- Consent Agenda packet was sent to members for review via email.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON DECEMBER 8, 2023. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	

Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

Financial Packet Review –Matt

Aaron Nielsen from MMKR presented the 2023 Management Audit Report and Financial Statements.

MATT MADE A MOTION TO ACCEPT THE 2023 AUDIT REPORT AND FINANCIAL STATEMENTS PRESENTED TO THE BOARD ON DECEMBER 11, 2023. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

EdFin emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for November 2023.

MATT MADE A MOTION TO ACCEPT THE NOVEMBER 2023 FINANCIAL PACKET SENT TO THE BOARD ON DECEMBER 8, 2023. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

Matt presented the proposed 2024-2025 School Year’s summer camp, tuition, and before/after care rates, and staffing increases.

MATT MADE A MOTION TO APPROVE THE PROPOSED SUMMER CAMP, TUITION, and BEFORE/AFTER CARE RATES AND STAFF PAY INCREASES PRESENTED TO THE BOARD ON DECEMBER 11, 2023. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

Executive Director Updates - Shirley

Shirley provided updates on enrollment, upcoming Winter Solstice event, upcoming 60th anniversary committee, other committees. Reminder of January 20, 2024 Open House.

Shirley presented the Annual Report and World’s Best Workforce report.

LILLYAN MADE A MOTION TO APPROVE THE 2022-2023 ANNUAL REPORT AND WORLDS BEST WORKFORCE REPORT PRESENTED TO THE BOARD ON DECEMBER 11, 2023. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

Chair Updates - Lillyan

Confirmed this will be Anne’s last board meeting. A big thank you to Anne for all she has contributed.

Reviewed Board Membership Questionnaire for Mollie Petracca. Mollie will replace Anne Wussler, who is stepping down from the board effective December 11, 2023.

LILLYAN MADE A MOTION TO ELECT MOLLY PETRACCA AS A FOUNDING BOARD MEMBER. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

Lillyan presented the proposed Annual Board Meeting Date (change from previously approved meeting date).

LILLYAN MADE A MOTION TO CHANGE THE MAY BOARD MEETING TO TUESDAY, MAY 21ST AT 6:30PM AS PRESENTED TO THE BOARD ON DECEMBER 11, 2023. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

Although the vote passed, the board had further discussion and requested to strike the previous vote and keep the previously approved date and time.

MATT MOTIONED TO STRIKE THE PREVIOUS VOTE TO CHANGE THE MAY MEETING DATE, AS DISCUSSED AT THE MEETING ON DECEMBER 11, 2023. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos	X	
Wussler	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox	X	
Kindler	X	
Vappie	X	
James (Absent)		
Anderson	X	

The May meeting will stay on May 20th at 7:00pm.

Lillyan will be sending the link for the board training. Please send Lillyan the certificate once completed.

Reminder that the next strategic planning meeting will be January 27, 2024.

Authorizer Comments

Dave gave thanks for the good discussion. Offered to help with questions related to board elections as we start planning for annual meeting.

Adjourn

Since there is no outstanding business Lillyan adjourned the meeting 8:29 p.m.

The next OHMCS Board Meeting is Monday, January 22, 2023 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary.