

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING
Monday, February 26, 2024 – 7:00 P.M.
Held in OHMCS Junior High Room**

Board Members Present: Juli Rubin, Matt Howell, Shirley Volk (non-voting, ex-officio), Dave Anderson, Heidi James, Kim Vappie, Molly Petracca, Jason Eggers (left at 8:21pm), Chris Kindler

Board Members Absent: Lillyan Hoyos, Mary Wilcox

Other Attendees: Brad Blue (MOChA), Katie Sala (OHMCS Casa Teacher), Kristen Marsella (OHMCS Staff), Jasie Zarnoth (OHMCS Casa Teacher), Joseph Sovine (EdFin), Vashti Wilson (Parent)

Meeting called to order by Matt Howell, Board Treasurer, at 7:01 pm.

AGENDA

Public Comment Period:

Casa teachers, Katie Sala presented program information and data on last couple of years. Presented concerns around classroom balance and challenges the teachers are experiencing. This year, lunch is served in the classroom, but will not be able to be next year due to class size. Kim stated that all of the lead teachers are here long term and says a lot about the quality of the education. Recommendation for 1) balanced classroom (waitlist is needed), which may include capping class size and/or additional teaching staff. Vashti asked questions about options.

Consent Agenda

- Previous Meeting Minutes
 - 1/22/2024 Minutes
 - 1/27/2024 Strat Planning Meeting Minutes

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON FEBRUARY 22, 2024. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos (Absent)		
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox (Absent)		
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

- Consent Agenda packet was sent to members for review via email.

Kim requested to correct the second consent agenda vote for approval. Kim arrived after the first vote but was in attendance for the second vote and voted yes.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON FEBRUARY 22, 2024, WITH CORRECTIONS TO KIM'S VOTE ON THE APPROVAL OF THE CONSENT AGENDA. HEIDI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos (Absent)		
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox (Absent)		
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

Financial Packet Review –Matt

EdFin emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for January 2024.

MATT MADE A MOTION TO ACCEPT THE JANUARY 2024 FINANCIAL PACKET SENT TO THE BOARD ON FEBRUARY 22, 2024. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos (Absent)		
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox (Absent)		
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

Executive Director Updates – Shirley

Shirley provided updates on enrollment, JH spoken word, AMI training potluck, All-staff training day, Casa Language Night. Reminder about DC trip for JH, spirit week, and spring break.

Shirley presented the revisions to the procedures for board elections. Incorporated feedback from board members. Walked through the process and forms.

MATT MADE A MOTION TO APPROVE TO APPROVE THE REVISED BOARD ELECTIONS PROCEDURES AS PRESENTED TO THE OHMCS BOARD ON FEBRUARY 26, 2024. DAVE SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos (Absent)		
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox (Absent)		
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

JULI MADE A MOTION TO APPROVE THE OHMCS BOARD ELECTION DAY OF MAY 30, 2024, AS PRESENTED TO THE OHMCS BOARD ON FEBRUARY 26, 2024. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos (Absent)		
Petracca	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox (Absent)		
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

Shirley presented results of lottery and remaining waitlist.

Facilities - Juli

Juli provided general updates on landscaping, maintenance, and repairs. Presented update on the lighting audit and replacement project. Will request approval for lease lighting assessment proposed by HRP.

JULI MADE A MOTION TO APPROVE THE LEASE LIGHTING ASSESSMENT PROPOSED BY HRP FOR THE REPLACEMENT OF THE SCHOOL'S FLUORESCENT LIGHTING AS PRESENTED TO THE BOARD ON FEBRUARY 26, 2024. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Nay
Hoyos (Absent)		
Petracca	X	
Rubin	X	
Howell	X	
Eggers (Absent)		
Wilcox (Absent)		
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

Chair Updates - Juli

Reminder to complete training.

Authorizer Comments

Good job on being so organized at the board meetings. Very high functioning board. Noteworthy that our conversations are driven by passion for the program. Reminder to utilize tools offered to you (training paid for by the state), and please provide feedback on tools provided by Authorizer. Positive review from Dave. It is remarkable what you have done to provide the opportunity to your community.

Adjourn

Since there is no outstanding business Matt adjourned the meeting 8:40 p.m.

The next OHMCS Board Meeting is Monday, March 18, 2024 at 7:00 p.m.

Respectfully Submitted by Juli Rubin, OHMCS Board Secretary.