

**OAK HILL MONTESSORI COMMUNITY SCHOOL  
BOARD OF DIRECTORS MEETING  
Tuesday, April 30, 2024 – 7:00 P.M.  
Held in OHMCS Junior High Room**

**Board Members Present:** Lillyan Hoyos, Juli Rubin, Shirley Volk (non-voting, ex-officio), Matt Howell, Dave Anderson, Heidi James, Kim Vappie, Molly Petracca, Jason Eggers, Chris Kindler, Mary Wilcox

**Board Members Absent:**

**Other Attendees:** Brad Blue (MOChA), Vashti Wilson (Parent), Margaret Olson (left around 8:10pm), Katie Sala,

**Meeting called to order by Lillyan Hoyos, Board Chair, at 7:03 pm.**

**AGENDA**

**Public Comment Period:**

No public comment.

**Consent Agenda**

- Previous Meeting Minutes
  - 03/18/2024 Minutes
  - Spade Landscaping Contract
  - Transportation Contract

**JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON APRIL 25, 2024. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Nay
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

- Consent Agenda packet was sent to members for review via email.

**JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON APRIL 25, 2024. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

**Financial Packet Review –Matt**

EdFin emailed financial review of Balance sheet, Income Statements, Fund Level Details, Check Register, Cash Flow for March 2024.

Discussed Casa classroom rebalancing options. Matt will take action item to run proposed numbers provided from Casa teachers.

**MATT MADE A MOTION TO ACCEPT THE MARCH 2024 FINANCIAL PACKET SENT TO THE BOARD ON APRIL 25, 2024. KIM SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

**Executive Director Updates – Shirley**

Shirley provided updates on enrollment, recap of DHS visit.

Presented the school needs assessment. Walked through current needs and ongoing work to address gaps.

Shirley presented the final draft of the strategic plan.

**MATT MADE A MOTION TO APPROVE THE TEACHER EVALUATION TOOL AS PRESENTED TO THE BOARD ON APRIL 30, 2024. LILLYAN SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

**JULI MADE A MOTION TO APPROVE THE CREATION OF A GOVERNANCE COMMITTEE TO GO INTO EFFECT IN SY '24-25 AS PRESENTED TO THE BOARD ON APRIL 30, 2024. DAVE SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

**MOLLIE MADE A MOTION TO APPROVE THE OHMCS 5-YR STRATEGIC PLAN (SYs '25-29) AS PRESENTED TO THE BOARD ON APRIL 30, 2024. HEIDI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	

James	X	
Anderson	X	

Shirley summarized board elections pool of candidates and process. Outlined need for areas of seats: Parent, Teacher, Community Member. Recommends creating a range to mitigate risk of attrition.

**KIM MADE A MOTION TO APPROVE THE SCHOOL BOARD ELECTION SEAT TERMS AS PRESENTED TO THE BOARD ON APRIL 30, 2024. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

**Facilities - Juli**

Juli provided general updates on landscaping, maintenance, and repairs. Roof, sprinklers, painting, windows, and retaining wall updates.

**Chair Updates – Lillyan**

Reminder to complete training. Board indicates that MDE is working with the school in response to a complaint filing.

**Authorizer Comments**

Well done. Acknowledged the process regarding MDE complaint filing. Reminder of MOChA visit next week.

**Adjourn**

**Since there is no outstanding business Lillyan adjourned the meeting 8:58 p.m. The next OHMCS Board Meeting is Monday, May 20, 2024 at 7:00 p.m. Respectfully Submitted by Juli Rubin, OHMCS Board Secretary.**