

**OAK HILL MONTESSORI COMMUNITY SCHOOL  
BOARD OF DIRECTORS SPECIAL MEETING  
Monday, June 3, 2024 – 7:00 P.M.  
Held in OHMCS Junior High Room**

**Board Members Present:** Lillyan Hoyos, Juli Rubin, Matt Howell, Dave Anderson, Heidi James, Kim Vappie, Molly Petracca, Jason Eggers, Chris Kindler, Mary Wilcox (virtual)

**Board Members Absent:** Shirley Volk (non-voting, ex-officio),

**Other Attendees:** Dave Peterson (MOChA), Vashti Wilson (OHMCS Parent), Katie Sala (OHMCS Teacher), Hannah Lundstrom (OHMCS Staff), Amanda Cade (OHMCS Teacher), Nancy Lee (OHMCS Staff), Nicole Porter, (OHMCS Teacher), Kelly Plumbo (OHMCS Staff), Stephanie Olive (OHMCS Staff), Jasie Zarnoth (OHMCS Teacher), Ben Patten (OHMCS Parent), Mike McCall (OHMCS Parent), Jessica Marmon (OHMCS Parent), Senay Kindler (OHMCS Parent)

Virtual Attendees: Kate McWilliams (OHMCS Parent), Dave Conrad (MOChA), Anna Clark (OHMCS Staff), Emma Carlson (OHMCS Staff), Anne Wussler (OHMCS Teacher),

**Meeting called to order by Lillyan Hoyos, Board Chair, at 7:03 pm.**

**AGENDA**

**Public Comment Period:**

Ben Patten: Shared comments related to current events at the school, and presented his suggestions for board consideration related to how the board has communicated with the public about recent events.

**Chair Update –Lillyan**

Organizational structure updates. Executive Director resignation. Plan for interim ED and administrative support coverage.

Kim asked if we would be conducting an exit interview. Lillyan confirmed it is on the list of activities coming.

**LILLYAN MADE A MOTION TO ACCEPT THE RESIGNATION OF SHIRLEY VOLK AS EXECUTIVE DIRECTOR. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	

Vappie	X	
James	X	
Anderson	X	

Kim asked for clarification whether the strategy Dave will help us with will be only short term, or will it be both short term and long term. Lillyan clarified that there are still a lot of questions that need to be addressed, and that he will be helping us with them.

Mary confirmed we do intend to hire a full time ED. We also have a strat plan that guides where the board wants to lead the school into the future, and Dave was instrumental in developing that plan.

Kim would like to understand the expectations and timeline for Dave’s contract, but doesn’t need it tonight, and understands that it is still developing.

**LILLYAN MADE A MOTION TO APPROVE TO CONTRACT DAVE CONRAD AS ADMINISTRATIVE SUPPORT TO HELP DETERMINE NEXT STEPS AS THE SCHOOL WORKS TO FILL THE EXECUTIVE DIRECTOR ROLE, AS PRESENTED TO THE BOARD ON JUNE 3, 2024. MATT SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	
Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

Lillyan would like to propose using Krause Anderson again for the ED search. KA helped with the search.

**LILLYAN MADE A MOTION TO APPROVE TO ENGAGE KRAUS ANDERSON FOR THE EXECUTIVE DIRECTOR SEARCH, AS PRESENTED TO THE BOARD ON JUNE 3, 2024. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:**

Board Member	Aye	Na y
Hoyos	X	
Petracca	X	
Rubin	X	
Howell	X	
Eggers	X	

Wilcox	X	
Kindler	X	
Vappie	X	
James	X	
Anderson	X	

Discussed timeline for search. Members requested flexibility in timeline, and shared concerns around rushing too quickly. Would like to wait until Dave has provided recommendations on job scope to post.

Lillyan put a plug in for volunteers to join the ED search committee.

Sinay Kindler: asked if we could incorporate an opportunity for the ED candidates to meet the community and parents.

Kim asked about providing information about all of the transitions coming. Recommends putting it into a separate board communication.

Anne asked to ensure the communication reiterates our commitment to AMI.

Members asked that we also send out a board communication addressing the recent school events.

**Finance Update –Matt**

Clarified he has been in contact with our accounting firm and will bring a budget next month with full understanding that it will change with upcoming staffing changes.

**Authorizer Comments**

Shared explanation of how boards and authorizer’s work. Reiterated authorizer’s focus: student learning, finance, and governance. Reiterated confidence that this school will get through this and move forward.

**Adjourn**

**Since there is no outstanding business Lillyan adjourned the meeting 8:32 p.m. The next OHMCS Board Meeting is Tuesday, June 18, 2024 at 7:00 p.m. Respectfully Submitted by Juli Rubin, OHMCS Board Secretary.**