

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING
Monday, October 21, 2024 – 7:00 P.M.
Held in OHMCS Junior High Room**

Board Members Present: Juli Rubin, Matt Howell, Heidi James, Dave Anderson, Mike McCall, Vashti Wilson, Molly Petracca, Tariq Ibrahim (joined at 7:20).

Board Members Absent:

Other Attendees: Amanda Cade (OHMCS Staff), Crystal Hall (OHMCS Staff), Dr. Dave Peterson (MOChA Authorizer)

Other Attendees (Virtual): Nancy Lee (OHMCS Staff), Dave Conrad (OHMCS Staff)

Meeting called to order by Juli Rubin, Board Chair, at 7:02 pm.

AGENDA

Public Comment Period:

No public comment.

Consent Agenda

- Previous Meeting Minutes
 - 09/23/2024 Minutes

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON OCTOBER 18, 2024. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	N/A	

- Consent Agenda packet was sent to members for review via email.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON October 18, 2024. HEIDI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na
--------------	-----	----

		y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	N/A	

Executive Director Updates – Dave

Discussed lead teacher/special education teacher (co-teacher) model; “8 hour” workday to allow for profession learning groups, staff meetings, etc.; teacher observations/evaluations (administrative, peer, and self), Human Resources support, and PTO MN law.

Financial Packet Review –Matt

Audit has started. No significant issues. Matt Reviewed financial packet. Discussion ensued.

MATT MADE A MOTION TO ACCEPT THE SEPTEMBER 2024 FINANCIAL PACKET SENT TO THE BOARD ON SEPTEMBER 19, 2024. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Governance Committee Updates – Mike

Mike reviewed initial projects including 1) Work being done to identify committee members and skill sets (candidates to be presented at next board meeting for vote). 2) Current assessment of school policies.

Executive Director Search Committee Updates –Vashti

Vashti gave a general discussion on the new recruiting process – job is posted in several venues, and we continue to accept applications. Some new applications received.

Student Achievement Advisory (WBWF) Committee Updates – Tariq

Tariq updated Board on status of potential committee members.

Facilities Committee Update- Juli

Juli presented updates: Drinking water lead testing plan, breakroom mold and water damage remediation.

Additional updates on Internal Air Quality management plan – on track for completion in November.

Chair Updates – Juli

Juli addressed competitive benefit package (renewal needs to be approved at November meeting).

JULI MADE A MOTION TO APPROVE TO ENGAGE DAVE CONRAD TO SERVE AS INTERIM EXECUTIVE DIRECTOR FOR THE MONTH OF NOVEMBER 2024. DAVE CONRAD WILL BE ENGAGED FOR UP TO 24 HOURS PER WEEK, WITH AT LEAST 8 HOURS FLEXIBLE (REMOTE). VASHTI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Authorizer Comments

Dr. Peterson commented on authorizer responsibilities: 1) academic achievement, environment of rich Montessori program tight to its mission, 2) Finance, and 3) governance and leadership. Dr. Peterson commented on ED search process and was supportive of process.

Adjourn

Since there is no outstanding business Juli adjourned the meeting 8:47 p.m.

Mission: Preparing every student for tomorrow by nurturing the love of learning today.

Page | 4

***The next OHMCS Board Meeting is Monday, November 18, 2024 at 7:30 p.m.
Reminder Annual Meeting is on November 18, at 6:30pm.***

Respectfully Submitted by Mary Wilcox, OHMCS Board Secretary.