

**OAK HILL MONTESSORI COMMUNITY SCHOOL
BOARD OF DIRECTORS MEETING
Monday, December 16, 2024 – 7:00 P.M.
Held in OHMCS Junior High Room**

Board Members Present: Juli Rubin, Matt Howell, Heidi James (virtual), Dave Anderson(virtual from Puerto Rico), Mike McCall, Vashti Wilson, Molly Petracca, Tariq Ibrahim

Board Members Absent:

Other Attendees: Dr. Dave Peterson (MOChA Authorizer), Aaron Nilesen, Joseph Sovine

Other Attendees (Virtual): Dave Conrad (OHMCS Staff), Amanda Cade, Nancy Lee

Meeting called to order by Juli Rubin, Board Chair, at 7:05 pm.

AGENDA

Public Comment Period:

No public comment.

Audit Update: Aaron reviewed the financial position of OHMCS, noting that an unmodified opinion on the financial statements and there were no material weaknesses reported or instances of noncompliance reported in the year.

Matt made a motion to approve the 2023-2024 audit report of MMKR emailed to the Board on ON December 13, 2024. Michael seconded the motion. The motion passed. The votes were:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Consent Agenda

- Previous Meeting Minutes
 - 11//2024 Board Minutes
 - 11//2024 Annual Meeting Minutes

JULI MADE A MOTION TO APPROVE DISCUSSION OF THE CONSENT AGENDA EMAILED TO BOARD ON December 13, 2024. MARY SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

- Consent Agenda packet was sent to members for review via email.

JULI MADE A MOTION TO APPROVE THE CONSENT AGENDA EMAILED TO THE BOARD ON December 13, 2024. Dave SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Executive Director Updates – Dave

none

Financial Packet Review –Matt

Matt Reviewed the November financial packet. Discussion ensued.

MATT MADE A MOTION TO ACCEPT THE NOVEMBER 2024 FINANCIAL PACKET SENT TO THE BOARD ON December 13, 2024. JULI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na
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		y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Matt Reviewed tuition increase of 6.5% and salary pool proposal of 4.5%. Discussion ensued.

MATT MADE A MOTION TO ACCEPT THE 2025-2026 TUITION (INCLUDING SUMMER SCHOOL) AND SALARY PROPOSAL PRESENTED TO THE BOARD ON December 16, 2024. Michael SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Governance Committee Updates – Mike

Mike reviewed admission and enrollment and lotter policy adjustments. Mike also encourage the board to read the Board Composition and Eligibility Policy and the Board Election Policy to be discussed at the next board meeting

Michael MADE A MOTION TO ACCEPT Admission, Enrollment and Lottery Policy SENT TO THE BOARD ON December 13, 2024. Juli SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	

Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Executive Director Search Committee Updates –Vashti

Vashti made a motion to approve offer of employment to Jennifer Siebenauer . Molly seconded the motion. The motion passed. The votes were:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Matt made a motion to extend salary/benefit cap to \$145k . Juli seconded the motion. The motion passed. The votes were:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Student Achievement Advisory (WBWF) Committee Updates – Tariq

Tariq updated Board on status of potential committee members.

Tariq made a motion to approve Megan Wynia, Nabeelah Ibrahim, and Erin Doan as committee members. Juli seconded the motion. The motion passed. The votes were:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Facilities Committee Update- Juli

Juli presented updates to the Board.

Chair Updates – Juli

Juli addressed training requirements for Board members.

JULI MADE A MOTION TO APPROVE TO ENGAGE DAVE CONRAD TO SERVE AS INTERIM EXECUTIVE DIRECTOR ADVISOR FOR THE MONTH OF January 2025. DAVE CONRAD WILL BE ENGAGED FOR UP TO 20 HOURS PER WEEK, WITH AT LEAST 8 HOURS FLEXIBLE (REMOTE). VASHTI SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

JULI MADE A MOTION TO APPROVE 2023-2024 Annual Report/WBWF Appendix as presented to the board on December 16, 2024. Matt SECONDED THE MOTION. THE MOTION PASSED. THE VOTES WERE:

Board Member	Aye	Na y
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Rubin	X	
Anderson	X	
Howell	X	
Wilcox	X	
Petracca	X	
James	X	
Wilson	X	
McCall	X	
Ibrahim	X	

Authorizer Comments

Dr. Peterson commented on process and outcomes used during the meeting.

Adjourn

**Since there is no outstanding business Juli adjourned the meeting 9:20 p.m.
The next OHMCS Board Meeting is Monday, January 13, 2025 at 7:30 p.m.**

Respectfully Submitted by Mary Wilcox, OHMCS Board Secretary.